

Mead Stark Ltd – Privacy Statement



Mead Stark Ltd is committed to protecting your privacy and ensuring that your personal information is handled in accordance with the Privacy Act 2020.

As part of providing accounting, taxation, and advisory services, we collect and hold personal information that is necessary to support your business and personal financial affairs. This may include your name, contact details, billing information, IRD number(s), financial records, and, where relevant, information about personal relationships as they relate to tax or family matters. We may also collect other information that you choose to provide to us or authorise us to obtain on your behalf.

In most cases, we collect this information directly from you through meetings, phone calls, emails, and documentation you provide. Where appropriate and authorised, we may also obtain information from third parties such as Inland Revenue, financial institutions, or other professional advisors, as well as from publicly available sources.

We use your personal information to deliver our services, including meeting your accounting and taxation requirements, assisting with financial planning and asset management, and ensuring compliance with legal and regulatory obligations. We may also use your information to communicate with you about our services. We will not use your information for unrelated purposes unless you have given consent or the law permits or requires it.

To carry out our work, we may share your information with relevant organisations. This includes government agencies such as Inland Revenue where required for compliance, as well as professional bodies such as Chartered Accountants Australia and New Zealand for quality assurance purposes. We may also disclose information to our Anti-Money Laundering auditor to meet legislative obligations, and to trusted third-party service providers who support our systems and operations. Any such providers are required to protect your information. We will only share your information with other parties where you have given authorisation or where disclosure is required by law. We do not sell personal information.

Some of the systems we use to store or process information may be based overseas, such as cloud service providers. Where this occurs, we take reasonable steps to ensure that your information is protected by safeguards comparable to those required under New Zealand law.

We take the security of your information seriously and have measures in place to protect it from loss, unauthorised access, or misuse. These include secure and monitored servers, encrypted backups, and strict access controls such as multi-factor authentication and role-based permissions for staff.



We retain personal information only for as long as necessary to fulfil the purposes for which it was collected and to meet our legal and regulatory obligations. When information is no longer required, we take steps to securely delete or anonymise it.

You have the right to request access to the personal information we hold about you and to ask for corrections if you believe it is inaccurate. If we do not agree with a requested correction, you may ask us to attach a statement of correction to your information.

If a privacy breach occurs that is likely to cause serious harm, we will notify affected individuals and the Office of the Privacy Commissioner as required by law.

If you have any concerns about how we handle your personal information, we encourage you to contact us so we can address the issue. If you are not satisfied with our response, you may contact the Office of the Privacy Commissioner.

For any privacy-related queries, or to request access to or correction of your information, please contact:

Mead Stark Ltd
29 The Mall, Cromwell
Phone: 03 445 0616
Email: reception@meadstark.co.nz

We may update this Privacy Statement from time to time to reflect changes in our practices or legal requirements. The most current version will be available on request.